California Association of Peer Supporters (CAPS) Academy Training Policies and Procedures

Policy **Dress Code**	**January 2025**

PURPOSE: To ensure that the California Association of Peer Supporters (CAPS) Academy provides a clear and effective dress code for balancing comfort, inclusivity, and professionalism.

POLICY: All CAPS participants are expected to maintain personal hygiene habits, including clean clothing, good grooming and personal hygiene, and appropriate attire for the classroom and CAP events. Do not wear over revealing clothing, show too much skin, show undergarments or wear clothing with offensive or distractive words or pictures. Fragrant products, including but not limited to perfumes, colognes, and scented body lotions or hair products, should be used in moderation out of concern for others with sensitivities or allergies. CAPS, in accordance with applicable law, will reasonably accommodate students and/or faculty with disabilities or religious beliefs that make it difficult for them to comply fully with the personal appearance policy unless doing so would impose an undue hardship on the Organization.

PROCEDURE: CAPS Academy Staff and training participant will adhere to the following protocol:

Failure to comply with the personal appearance standards may result in being sent to groom or change clothes. If participating virtually and are asked to change clothes and not comply with the request, the student's camera will be turned off and they will be marked absent from class.

Students requesting a reasonable accommodation can contact Director or Program Manger Via email.