



## California Association of Peer Supporters (CAPS) Academy Training Policies and Procedures

<b>Policy</b> <b>Prohibition of Artificial Intelligence (AI) Use During Class</b>	<b>June 2026</b>
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### **PURPOSE:**

To ensure an equitable, authentic, and distraction-free learning environment, the California Association of Peer Supporters (CAPS) Academy requires that all student participation, engagement, and work during live class sessions reflect the student's own knowledge, skills, and lived experience. This policy supports integrity, skill development, and meaningful peer interaction.

### **POLICY:**

The use of Artificial Intelligence (AI) tools during class time is not permitted, unless explicitly authorized by CAPS Faculty for a specific instructional purpose.

AI tools include, but are not limited to:

- Chatbots (e.g., ChatGPT, Copilot, Bard, etc.)
- Automated writing or paraphrasing tools
- AI-based note generators or summarizers
- Generative tools that provide answers, responses, or assignments in real time

Students are expected to:

- Engage directly in class discussions, activities, and assignments
- Complete all in-class work independently, without AI assistance
- Demonstrate their own understanding when responding to prompts or participating in exercises

### **PROHIBITED CONDUCT:**

- The following behaviors are considered violations of this policy:
- Using AI tools to generate answers, reflections, or assignments during class
- Reliance on AI responses in place of active participation
- Submitting AI-generated content as one's own work during live instruction
- Accessing AI tools in a way that distracts from instruction or disrupts learning

## ENFORCEMENT

If a student is suspected of using AI in violation of this policy:

- CAPS Faculty may address the behavior directly with the student
- The student may be asked to cease use immediately and continue without AI assistance
- Repeated or significant violations may be considered **disruptive conduct** and addressed under the *Student Dismissal – Disruptive Conduct of the Student* policy

## EXCEPTIONS

AI use may be permitted only when:

The student has submitted a written accommodation request in advance, in accordance with CAPS accommodation request guidelines, and the use has been formally reviewed and approved by CAPS administration prior to the start of class.